

## Park Vista Community High School Service Log 2023-2024 School Year

**NAME** \_\_\_\_\_ **Student #** \_\_\_\_\_ **Grade** \_\_\_\_\_

Community Service is defined as **non-paid volunteer work with a non-profit agency** (an organization that is established to achieve an objective or a purpose, not to make money). The following guidelines must be followed:

- Students may begin accumulating service hours as early as the summer prior to entry of the 9<sup>th</sup> grade year.
- Service should benefit the community at large. Working solely for an individual will not be acceptable.
- Hours must be documented in writing, with a supervisor’s signature. **Parents cannot sign to verify their child’s participation in an activity.**
- The following are examples that would **not** count as community service:
  - Rehearsal time for participation in a fine arts or performing arts program.
  - Club meetings to organize community service activities.
  - Practice time for sports and band.
  - Donating canned goods or items to gain community service hours.

Date(s)	Hours	Non-Profit Agency	Supervisor’s Name (Printed)	Supervisor’s Signature	Phone #

**Total Hours (from all attached pages)** \_\_\_\_\_ **Date submitted** \_\_\_\_\_

*Note: 20 hours are required for graduation, prom, grad night & parking decals. Seniors must submit hours by December 22, 2023. Underclassmen should submit hours by April 1, 2024.  
Hours required for Fl. Bright Futures Scholarships: Fl. Academic Scholar=100, Medallion=75 and Gold Seal Vocational=30*

Please plan ahead. Community Service Hours take approximately 2 weeks to be processed and to appear on your transcript.  
If the form is not completely filled out or the guidelines are not followed, your hours may be delayed further.

**Hours are reported utilizing the Honor Code: I pledge, on my honor, that I have reported legitimate community service hours.**

**Student’s Signature** \_\_\_\_\_ **(Please keep a copy of this form for your records.)**

Community service hours are submitted by uploading this log to the Google form found on our website. Go to [www.palmbeachschools.org/pvchs](http://www.palmbeachschools.org/pvchs).  
Click on “Students & Parents”, then “School Counseling Department”, then “Community Service Information”.

# COMMUNITY SERVICE GUIDELINES

## High School 2023-2024

Students of the School District of Palm Beach County are required to obtain a minimum of 20 community service hours to graduate from high school. Community service is also a requirement for many scholarships (i.e., Bright Futures) and college entrance programs. The purpose of community service is for students to engage in activities that help them develop an appreciation for the concept of service to the school or community.

The following guidelines must be followed to participate in activities that are considered acceptable for community service:

- **Community service is defined as non-paid volunteer work with a non-profit agency.**
- Students may begin accumulating service hours as early as the summer prior to entry of the 9<sup>th</sup> grade year.
- Service should benefit the community at large. Working solely for an individual will not be acceptable.
- Hours must be documented in writing, either on a common community service log (generated by the School) or on letterhead from the organization being served.
- Students who do not have access to community service opportunities must be provided opportunities on the school campus. It is the student's responsibility to alert the School Counseling Department that he/she is in need of school access to community service.
- Time spent organizing and collecting canned goods, clothing, or book drives for a community in need does qualify as community service.
- Service on behalf of a candidate for public office is acceptable.

**The following are examples that would not count as community service:**

- Rehearsal time for participation in a fine arts or performing arts program.
- Practice time for sports and band.
- Club meetings to organize community service activities.
- Donating canned goods or items to gain community service hours.

Parents cannot sign to verify their child's participation in a community service activity.

For information regarding Community Service Opportunities, please visit the following resources:



<https://www.palmbeachschools.org/Page/8891>



<https://www.palmbeachschools.org/Page/1278>



[www.volunteermatch.org](http://www.volunteermatch.org)



<http://www.unitedwaypbc.org/volunteer>